

**REGULAR MONTHLY MEETING
MINUTES VAN ETTEN TOWN BOARD
MAY 13, 2021**

RESOLUTIONS THIS MEETING
BEGIN **44-21** THRU **45-21**

REGULAR MONTHLY MEETING OF TOWN OF VAN ETTEN WAS CALLED TO ORDER BY TOWN SUPERVISOR GEORGE KETURI AT 7:00 PM.

ROLL CALL OF TOWN BOARD

HAROLD SHOEMAKER-COUNCILPERSON/DEPUTY SUPV.
FRED SWAYZE, JR.-COUNCILPERSON
PENNY FLORA-COUNCILPERSON
ANDREW LARISON-COUNCILPERSON
GEORGE KETURI-SUPERVISOR

TOWN OFFICERS

TIM GRIPPO-H'WAY SUPT.
MARY JO LECLAIRE-ASSESSOR
DAWN ROSE-TOWN CLERK
RICH LECLAIRE-CODE ENFORCEMENT
BONNIE MALLEN-CEMETERY CURATOR
AND TOWN HISTORIAN
WATER OPERATOR-HEATHER GABLE-EXC
ROB FRYE-DOG CONTROL OFFCR- EXC

OTHERS PRESENT: JANET SAYRE, ROBERT EASTWOOD SR. AND HANNAH ERB.

A MOTION WAS MADE BY SHOEMAKER AND SECONDED BY LARISON TO ACCEPT THE REGULAR TOWN BOARD MEETING MINUTES HELD ON APRIL 8 AND 15; SPECIAL MEETING AND WORKSHOP HELD ON APRIL 23 AND 29, 2021. ALL AYE. CARRIED

CORRESPONDENCE READ AND ON FILE WITH THE TOWN CLERK

- FRANK'S DISPOSAL WILL BE PICKING UP ON TUESDAY, JUNE 1.
- CHEMUNG COUNTY BOARD OF ELECTIONS, NO PRIMARY ELECTION.
- VAN ETTEN CLEAN UP DAY MAY 15 8:00 AM – 12:00 PM AT VAN ETTEN HIGHWAY DEPT

REPORTS FROM TOWN OFFICERS:

-TOWN JUSTICE-HEATHER GABLE-REPORT FILED

-ASSESSOR-MARY JO LECLAIRE-VERBAL REPORT

- LECLAIRE NOTED TENTATIVE ROLL IS COMPLETE AND GRIEVANCE DAY IS MAY 27 FROM 4-8 PM.

-BUDGET OFFICER-GEORGE KETURI- REPORT FILED AND KETURI READ FIRST PAGE OF APRIL 2021 BUDGET REPORT.

-TOWN CLERK-DAWN ROSE-REPORT FILED

- CHECK FOR \$544.89 PRESENTED TO G. KETURI/TOWN SUPV.

-TOWN HISTORIAN-BONNIE MALLEN-REPORT FILED

-PARK COMMISSION-VERBAL REPORT

- SHOEMAKER STATED MR. DOUG DECKER COMPLETED STAINING AND POWER WASHING OF BANFIELD SQUARE PAVILION.
- SHOEMAKER NOTED MOWING IS GOING WELL AND FLOWER BEDS ARE READY TO PLANT.

-DOG CONTROL-ROB FRYE-NO REPORT FILED

-CODE OFFICER-RICH LECLAIRE-VERBAL REPORT

- LECLAIRE STATED FIRE INSPECTIONS ARE IN PROCESS AND NEW BUILDING CODE SOFTWARE HAS BEEN INSTALLED.

-BUILDINGS & GROUNDS-HAROLD SHOEMAKER-VERBAL REPORT

- SHOEMAKER STATED:

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- MOWING IS GOING WELL
- CF&R FIRE CO-NO REPORT FILED
 - CHIEF LANNING WILL SEND REPORTS AT A LATER DATE AND APOLOGIZED FOR DELAY.
- SHOEMAKER-RAMS-NO MEETING PER SHOEMAKER
- HIGHWAY SUPERINTENDENT-TIM GRIPPO-REPORTS FILED
- TOWN SUPERVISOR-GEORGE KETURI-VERBAL REPORT
 - RECEIVED \$28.28 CHECK FROM IRS FOR REFUND.
 - KETURI IS WORKING ON BUILDING CODE ISSUES WITH ALBANY.
 - TOWN RECEIVED LETTER FROM MR. JAMES AMMACK, PRESIDENT OF VVFC (SEE FILE) IN REFERENCE TO RETURN OF CHEMICAL CART; MR AMMACK ASKED FOR THESE CONDITIONS TO BE MET BEFORE CHEMICAL CART IS RETURNED-1) CART MUST NEVER BE SOLD 2) CART MUST NEVER LEAVE BANFIELD SQUARE FOR ANY REASON OTHER THAN MAINTENANCE AND 3) PROPER DISPLAY MUST BE BUILT BEFORE CHEMICAL CART IS TO BE RETURNED.
 - TOWN IS WORKING ON PROPER DISPLAY AREA FOR CHEMICAL CART
 - KETURI IS ASKING FOR FIRE FIGHTERS FROM PAST FOR PLAQUE TO DISPLAY
 - TOWN WILL WORK ON USING SHED LOCATED IN BANFIELD SQUARE FOR CHEMICAL CART DISPLAY.
- WATER OPERATOR-HEATHER GABLE-REPORT FILED
- WATER DIRECTOR-HAROLD SHOEMAKER- REPORT FILED AND SHOEMAKER READ FIRST PAGE OF APRIL 2021 WATER BUDGET REPORT.
 - SHOEMAKER INDICATED WATER TANK IS DUE FOR INSPECTION THIS YEAR AND QUOTES ARE CURRENTLY BEING REQUESTED.
 - 4 WATER TECHNICIAN APPLICANTS HAVE BEEN RECEIVED, ACCEPT ALL AND REVIEW WHEN GABLE RETURNS FROM VACATION.
- CEMETERY-BONNIE MALLEN-REPORT FILED
 - MALLEN IS PLEASED WITH MOWING OF CEMETERIES.

ALL OFFICERS WRITTEN REPORTS ARE ON FILE WITH TOWN CLERK.

A MOTION WAS MADE BY LARISON AND SECONDED BY SWAYZE, JR. TO ACCEPT THE OFFICER'S REPORTS AS PRESENTED. ALL AYE. CARRIED

AUDIT COMMITTEE-GENERAL-H. SHOEMAKER

A ACCT: \$12,615.81
FIRE:

HIGHWAY/WATER-H. SHOEMAKER

DA ACCTS: \$22,694.79
SW (WATER): \$1,341.39

BUDGET ADJUSTMENT

N/A

A MOTION WAS MADE BY KETURI AND SECONDED BY FLORA AND CARRIED TO APPROVE PAYMENT OF AUDITED VOUCHERS AS RECOMMENDED BY AUDIT COMMITTEE OF SWAYZE, JR. AND SHOEMAKER. ALL AYE. CARRIED.

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OLD BUSINESS:

- SHOEMAKER STATED RENKO TREE SERVICE WILL BE REMOVING TREES IN CEMETERY LOCATED ON WAVERLY STREET.
- SHOEMAKER STATED CHEMUNG COUNTY PUBLIC WORKS PLANS TO HAVE FRONT STREET COMPLETE BY END OF MAY OR BEGINNING ON JUNE. SHOEMAKER WILL INFORM MR. ANDREW AVERY THAT VAN ETTEN WILL ACCEPT FRONT STREET AFTER COMPLETION.
- SHOEMAKER UPDATED GRANT PROGRESS; REPRESENTATIVE FROM SENATOR O'MARA'S OFFICE INDICATED FIRST OF APRIL AND SHOEMAKER REPORTED RECENTLY TOWN HAS STILL NOT RECEIVED ANY FUNDS AND O'MARA'S OFFICE REPRESENTED STATED IT'S UNACCEPTABLE; LABERGE HAS SENT NUMEROUS EMAILS TO CHRIS GRANT (ALBANY) TO COMPLETE GRANTS.
- SHOEMAKER STATED MR. PRESHER WILL ALLOW MR. COTTLE ACCESS TO HIS PROPERTY ON PRESHER ROAD AFTER ABANDONMENT.
- GRIPPO TO CONTACT CF&R AFTER BURN BAN IS LIFTED FOR BURNING BRUSH PILE AT TOWN HIGHWAY DEPARTMENT.
 - COMMITTEE UPDATES-
 - STREETLIGHTS-ANDY LARISON
 - LARISON STATED STREETLIGHTS ARE GOOD
 - SIDEWALKS-FRED SWAYZE, JR.

A MOTION WAS MADE BY SWAYZE, JR. AND SECONDED BY SHOEMAKER AND CARRIED TO APPROVE ADDITION OF RICHARD LECLAIRE TO SIDEWALK COMMITTEE. ALL AYE. CARRIED.

- FRONT SIDEWALK AT TOWN HALL IN NEED OF REPAIR. SWAYZE, JR. TO OBTAIN QUOTES TO REPAIR.
- WATER DIRECTOR-HAROLD SHOEMAKER

COMMUNICATION FROM THE AUDIENCE:

MS. SAYRE ASKED WHAT SLURRY SEAL (FRONT STREET) WAS AND SHOEMAKER EXPLAINED.

NEW BUSINESS:

KETURI READ EMAIL RECEIVED FROM NYS DEPARTMENT OF STATE, DIVISION OF BUILDING STANDARDS AND CODES, OVERSIGHT UNIT REGARDING 2020 TOWN OF VAN ETTEN BUILDING PERMIT DEFICIENCIES (SEE FILE). KETURI STATED LECLAIRE IS CURRENTLY WORKING ON CONDUCTING ALL REQUIRED FIRE INSPECTIONS; COMPLETING 2020 BUILDING PERMIT DEFICIENCIES AND KEEPING NYS DEPARTMENT OF STATE UPDATED. KETURI STATED TOWN WILL CREATE LETTER TO MAIL TO ALL AFFECTED BEFORE BUILDING CODE ENFORCEMENT OFFICER VISITS.

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A MOTION WAS MADE BY SWAYZE, JR. AND SECONDED BY SHOEMAKER AND CARRIED TO APPROVE KETURI TO CONTACT MR. DOUGLAS DECKER AND MR. DICK WESTBROOK FOR REVISION TO BANFIELD PARK SHED TO PREPARE FOR RETURN OF CHEMICAL CART FOR DISPLAY. ALL AYE. CARRIED.

SWAYZE, JR. RECOMMENDED CONTACTING CARPENTER'S UNION FOR VOLUNTEERS IN RENOVATING SHED FOR CHEMICAL CART.

A MOTION WAS MADE BY SWAYZE, JR. AND SECONDED BY SHOEMAKER AND CARRIED TO APPROVE RESPONSE LETTER TO MR. JAMES AMMACK IN REFERENCE TO CHEMICAL CART. ALL AYE. CARRIED.

GRIPPO STATED HIS CONCERN WITH TRAFFIC ON BRINK ROAD FOR MOTORCYCLE RACING EVENT ON LANGFORD CREEK. SWAYZE, JR. SUGGESTED CONTACTING OWNER OF RACE EVENT TO DISCUSS.

RESOLUTION #44-21

TOWN BOARD OF VAN ETTEN ACCEPTS 284 AGREEMENT FROM HIGHWAY SUPERINTENDENT FOR CHIPS. SPONSOR-SHOEMAKER. SECONDED-FLORA. ROLL CALL VOTE-SHOEMAKER, FLORA, SWAYZE, JR., LARISON AND KETURI. ALL AYE. CARRIED

RESOLUTION #45-21

TOWN BOARD OF VAN ETTEN APPROVES LEGAL NOTICES FOR PUBLIC HEARING ON JUNE 10, 2021 AT 7:00 PM REGARDING LOCAL LAWS 1 – 3 OF 2021. SPONSOR-SWAYZE, JR. SECONDED-FLORA. ROLL CALL VOTE-SHOEMAKER, FLORA, SWAYZE, JR., LARISON AND KETURI. ALL AYE. CARRIED

AT 8:10 PM A MOTION WAS MADE BY KETURI AND SECONDED BY LARISON AND CARRIED TO ENTER INTO EXECUTION SESSION. ALL AYE. CARRIED

AT 8:44 PM A MOTION WAS MADE BY KETURI AND SECONDED BY SWAYZE, JR. AND CARRIED TO RECONVENE. ALL AYE. CARRIED.

- KETURI NOTED TEAMSTER'S NEW CONTRACT WAS DISCUSSED DURING EXECUTIVE SESSION.

REGULAR TOWN BOARD MEETING WILL BE HELD ON JUNE 10, 2021 AT 7:00 PM.

ADJOURNED AT 8:46 PM MOTION BY LARISON. SECONDED BY FLORA. ALL AYE. CARRIED.